

Building and Grounds Committee Meeting Minutes

Date: September 19, 2025

Location: Hillsboro High School

Time: 7:00am

Committee Members Present: Matt Lentz, Kassie Greenwood, Blake Furness

Also Present: Hope McBrain, Fred Butler, Tim Downen, Jeremy Miller (O'Shea)

1. Call to Order

The meeting was called to order at 7:00am at Hillsboro High School.

2. Discussion: Curbing and Gutters – West Side of New Entrance

The committee discussed the condition of the curbing and gutters along the west side of the new high school entrance, located at the top of the hill from the student parking lot. Members noted areas requiring repair and finishing work to properly direct water flow and maintain site appearance. The committee directed administration to receive pricing on approximately 475 linear feet of curbs and gutters.

3. Asphalt Patching and Construction Damage Repairs

The committee reviewed areas of asphalt that require patching due to construction-related damage. The committee requested that O'Shea Builders be contacted to address and repair curbing, gutters, and asphalt areas impacted during the construction process.

4. New Asphalt – Intersection of Hilltop and Fairground (Topper Tunnel Entrance)

The committee discussed the need for new asphalt at the intersection of **Hilltop Avenue and Fairground Avenue**, near the **Topper Tunnel entrance**. The area has deteriorated due to increased traffic and construction activity. The committee supports moving forward with obtaining quotes for new asphalt work to improve vehicle and pedestrian access.

5. Next Steps

- Administration will request that O'Shea Builders assess and repair the damaged curbing, gutters, and asphalt related to recent construction.
 - Maintenance staff will obtain estimates for new asphalt work at the Hilltop and Fairground intersection.
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6. Adjournment

With no further business, the meeting was adjourned at 7:35am.